



# Ravisloe Country Club

# Craft & Vendor Show

## Company Information

Company Name: \_\_\_\_\_

DBA: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_ Facebook: \_\_\_\_\_

## Individual Contact Information

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Handmade

Craft

Decor

Fabric Art

Jewelry

Clothing

Pottery

Woodworking

Direct Sales (Company Name): \_\_\_\_\_

Other: \_\_\_\_\_



# Ravisloe Country Club Craft & Vendor Show

By signing the Ravisloe Country Club Craft & Vendor Show Application Form, you are certifying that you have read the Terms and Conditions, and will adhere to all rules and policies herein.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Thank you for your interest in the Ravisloe Country Club Craft & Vendor Show. Your registration will be confirmed by email within two weeks of the time we receive it. Please contact us if you have not received notification. For more information, please email Johanna Morawski at [jmorawski@ravisloe.com](mailto:jmorawski@ravisloe.com).

Thank you for being a part of Ravisloe Country Club's Craft and Vendor Show.

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\* Office Use Only Below This Line \*

Date Registration Received: \_\_\_\_\_

Payment Received: \_\_\_\_\_

Payment Method: \_\_\_\_\_

Check Number: \_\_\_\_\_

Date Confirmation Emailed: \_\_\_\_\_

Renting Table YES or NO

Space Assignment: \_\_\_\_\_

# Ravisloe Country Club Craft & Vendor Show

## Terms and Conditions

- 1. Setup/ Break Down:** All Exhibitors must be set up and ready to sell by 10:00 am the day of the Craft & Vendor Show. Exhibitors may begin setting up at 7:30 am the day of the Event. Break down can start no sooner than 4:00 pm on Saturday and must be completed by 5 pm. No vendor is to close before the official closing time. Sellers are responsible for their selling spaces.  
\*Before leaving, be sure your area is clean and trash-free.
- 2. Staffing:** Exhibitor tables/ booths must be manned at all times and intact until show closes at 4 p.m. Ravisloe Country Club is not responsible for merchandise or display materials.
- 3. Exhibitor Items:** Each Exhibitor must submit a few photographs of his or her craft(s) or wares. Ravisloe Country Club reserves the right to have items removed that are considered not appropriate. No open flames, selling of food, profanity, tobacco or alcoholic items/references, or suggestive material are permitted.
- 4. Exhibitor Responsibility:** Exhibitor will be fully responsible for any loss or damage to his or her property by theft, fire or casualty. Ravisloe Country Club expressly disclaims any responsibility for same. Exhibitors shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with its operation. Each exhibitor is responsible for the conduct of his employees and/or representatives, and activities must not detract from the image or welfare of the event.
- 5. Exhibitor Spaces:** Exhibitor spaces will be assigned. Placement, flow and competition will be taken into consideration to provide the best experience for fair attendees. If you have special space needs, please include your request with your application and we will make every effort to accommodate you. Spaces are reserved on a first-come first-served basis. Vendors must ensure that none of their display equipment extends beyond the space they have booked; this includes any rails, stands or additional equipment.
- 6. Direct Sales:** Only one vendor from each direct sales company will be allowed. Spaces are reserved on a first-come first-served basis.
- 7. Acceptance:** Ravisloe Country Club reserves the right to decline any application for space if it deems such action to be in the best interest of the Craft & Vendor Show.
- 8. Payment:** The full payment is a non-refundable registration fee for the selected space and is due with the submission of this agreement.
- 9. Electricity:** No Electricity will be provided.
- 10. Music:** Music will be provided throughout the space.
- 11. Tables & Chairs:** Tables may be rented or exhibitor may provide their own, include this in your application form. Two chairs will be provided for each exhibit.
- 12. Cancellation of space:** Application fees are not refundable. Ravisloe Country Club is not liable if weather or other conditions prevent the Exhibitor from attending and fulfilling the contractual obligation as an Exhibitor. No refunds will be made for weather, accident, health or other causes for non-participation.
- 13. Indemnification:** Exhibitor agrees to indemnify and hold harmless Ravisloe Country Club from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney's fees, arising out of or related to the operation of the Exhibitors at the Ravisloe Country Club Craft & Vendor Show.

Name: \_\_\_\_\_ Date: \_\_\_\_\_